

**UCHC Board of Directors
Clinical Affairs Subcommittee
Minutes
May 13, 2003**

Attendance

Voting Members: Mr. Chudwick (Chair), Dr. Lawrence, Ms. Leonardi, Mr. Samuels, Dr. Fuller, Dr. Garibaldi, Dr. Kozol, Dr. Palmisano, Dr. Shafer

Staff: Mr. Borda, Dr. Deckers, Ms. Lattanzio, Ms. McManus, Dr. Sanford, Dr. Simon, Dr. Strongwater, Mr. Walter, Ms. Whalen, Mrs. Ganci (recorder)

Other Attendees: Mr. Carlson, Atty. Kleinman, Dr. Wetstone

Guests: Ms. Armstrong, Mr. Giannini, Ms. Jaser, Ms. Luby, Ms. Shanley

- The meeting was called to order by Chairman, Bruce Chudwick at 8:31 a.m.

Public Comment

- There was no public comment.

Market Assessment and Clinical Strategic Update

- John Dempsey Hospital growth rates exceeding competition.
- Prime location in growing suburban community.
 - Increasing population in the Greater Farmington area
 - An aging population requiring more services
- Relatively low market share in primary service area.
 - Significant growth opportunity
 - Focus on signature programs, foundational and support programs
 - Infrastructure enhancements to accommodate growth and assure patient satisfaction
 - East Hartford now included in primary service area (positive impact of UConn Health Partners)
- Ms. Leonardi requested case specific data. Connecticut has no central depository for all payor data at the State level. (Such data is available from Medicare only.)
- Ms. Leonardi requested that future projected growth be done State-wide, not just for John Dempsey Hospital.
- Ms. Leonardi requested to have market growth and projections provided on an on-going basis.

Key Performance Indicators

- Better patient satisfaction data needed. Less fluctuating measures than Press Ganey Surveys currently provide.
- Include linkages with clinically related costing.
- A presentation on the Press Ganey Survey will be conducted at the August meeting.

<p>The motion was made and seconded (Lawrence/Leonardi) to recommend that the Clinical Affairs Subcommittee approve the list of key performance indicators as presented in the meeting packet, with the inclusion of financial data when available. The motion was unanimously adopted.</p>
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Minutes

The motion was made and seconded (Leonardi/Samuels) to recommend **that the Clinical Affairs Subcommittee approve the minutes of the Clinical Affairs Subcommittee meetings held on February 11, 2003, February 25, 2003, and March 18, 2003.** The motion was unanimously adopted.

Delegated Authority

The motion was made and seconded (Lawrence/Samuels) to recommend **that the UCHC Board of Directors delegate to the Clinical Affairs Subcommittee the authority to act on behalf of the Board to approve the following:**

- 1. John Dempsey Hospital Human Resource Plan;**
- 2. John Dempsey Hospital Performance Improvement Plan;**
- 3. Appointment, reappointment, temporary privileges, and changes in privilege control lists for John Dempsey Hospital Medical Staff; and that the Clinical Affairs Subcommittee will report decisions to the UCHC Board of Directors.**

The motion was unanimously adopted.

Patient Safety

- Implementation of Siemen's Patient Safety System is targeted for the 2nd quarter of FY'04.
-Will include Physician Order Entry, integrated with the Pharmacy Information System
- Safety Committee
-Mandatory annual safety training
-Environmental safety
-Bioterrorism preparedness
- Patient Safety Committee
-Monitor of John Dempsey Hospital Patient Safety Program
-Specific patient safety concerns
- Pharmacy Therapeutics and Medication Safety
-Medication Errors
-Adverse Drug Reactions

Remarks

- "Under the Tent" annual celebration to honor employees and volunteers will be held on May 20, 2003.
- Continued investments in patient safety will be included in next year's budget.
- John Dempsey Hospital remains on budget, slightly behind in admissions for April.
- Five nurses from the UConn Health Center were honored with Nightingale Awards. Accolades to *Ileana Maza, Barbara McKeever, Candace Pettigrew, Donna Pryor, and Carol Schramm.*
- John Dempsey Hospital will participate in the Connecticut Hospital Association report card project (patient satisfaction surveys).

- HIPAA privacy standards were implemented on April 14, 2003. A full update will be prepared for later this year.
- An overview of patient satisfaction will be presented to the Clinical Affairs Subcommittee at the August meeting. A new reporting format will be suggested.
- A recruitment process is underway for Mr. Grab's replacement. Ms. Whalen is serving as Interim COO for the Faculty Practice.
- Mrs. Ganci will be retiring from the UConn Health Center. Her service to the Board was acknowledged. Her replacement, Ms. Elizabeth Whalen, was introduced.

Watch List

- Informational.

Meeting Dates/Future Agenda Items

- The start time of the Clinical Affairs Subcommittee meetings will be 8:30 a.m.
- The start time of the Peer Review Subcommittee meetings will be 12 noon.

The motion was made and seconded (Leonardi/Lawrence) to recommend **that the Clinical Affairs Subcommittee approve the proposed schedule of meetings for FY '04**. The motion was unanimously adopted.

Adjournment

There being no further business, a motion was made and seconded (Samuels/Fuller) to adjourn the meeting. The motion was unanimously approved at 10:50 a.m.

Respectfully submitted,

Theresa R. Ganci
Recorder

**CHC Board of Directors
Peer Review Subcommittee
Minutes
May 13, 2003**

Attendance

Voting Members: Mr. Chudwick (Chair), Dr. Lawrence, Ms. Leonardi, Mr. Samuels, Dr. Fuller, Dr. Garibaldi, Dr. Palmisano, Dr. Shafer

Staff: Dr. Deckers, Ms. Lattanzio, Dr. Sanford, Dr. Simon, Dr. Strongwater, Mrs. Ganci (recorder)

The meeting was called to order by Chairman, Bruce Chudwick at 10:52 a.m.

Public Comment

- There was no public comment.

Executive Session

A motion was made and seconded (Garibaldi/Leonardi) to go into Executive Session to discuss credentialing. The Committee unanimously voted to go into Executive Session at 10:52 a.m. Attendance included Mr. Chudwick, Dr. Lawrence, Ms. Leonardi, Mr. Samuels, Dr. Fuller, Dr. Garibaldi, Dr. Palmisano, Dr. Shafer, Dr. Deckers, Ms. Lattanzio, Dr. Sanford, Dr. Simon, Dr. Strongwater.

The Subcommittee returned to open session at 11:15 a.m. A motion was made and seconded (Samuels/Leonardi) to adjourn at 11:15 a.m. Adopted unanimously.

Respectfully submitted,

Theresa R. Ganci
Recorder