



# Special Meeting of the Clinical Affairs Subcommittee

September 15, 2009

## MINUTES

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The meeting was called to order at 12:09 p.m. by Richard Simon, MD, Acting Chair

**Voting Members Present:** C. Chase (by phone); S. Cloud (joined meeting by phone at 12:10 p.m.); D. Friend, MD (joined meeting by phone at 12:10 p.m. and assumed the role of Chair); R. Kozol, MD; J. Menzoian, MD; J. Palmisano, MD; A. Silverman, MD

**Other Attendees:** P. Albertsen, MD; R. Fuller, MD; J. Kennelly, R. Simon, MD

### 1. Minutes

- Motion was made and seconded (Menzoian/Palmisano) to approve the minutes as presented. The motion was unanimously approved.

### 2. Public Comment

- There was no public comment.

### 3. Executive Session if Needed

- Motion was made and seconded (Menzoian/Palmisano) at 12:09 p.m. to move into executive session for discussion concerning three practitioners. It was noted that the practitioners were provided notice of this potential discussion and did not require that it be held during the open session of the meeting. The Subcommittee returned to open session at 12:35 p.m.

### 4. Monthly Appointments, Reappointments, Temporary Privileges, and Changes to the Privilege Control List

- Motion was made and seconded (Credentials Committee/Medical Board) to approve the recommendations for appointment, reappointment, temporary privileges, and changes to the privilege control list. The motion was unanimously approved.

### 5. Ongoing Professional Practice Evaluation (OPPE)

- Richard Simon, MD, provided an overview of the OPPE process which is designed to, on an ongoing basis, assess the performance of practitioners in the areas of patient care, medical/clinical knowledge, practice-based learning and improvement, interpersonal and communication skills, professionalism, and systems-based practice. The OPPE process occurs every six months and is the result of a new Joint Commission requirement.

### 6. Next Meeting

- The next meeting is scheduled for October 20, 2009.

### 7. Adjournment

- Motion was made and seconded (Palmisano/Silverman) that the meeting be adjourned at 12:39 p.m. The motion was unanimously approved.

Respectfully submitted,

David Friend, MD  
Chair, Clinical Affairs Subcommittee