

**Department of Volunteer Services
University of Connecticut Health Center**

INSTRUCTIONAL FORM FOR VOLUNTEER HEALTH SCREENING

Occupational and Environmental Health Center, 860-679-2893

1. Prior to your health screening appointment, you must **obtain** an identification or TOO#. Call Central Registration at 860-679-1600.
2. Call Occupational and Environmental Health at 860-679-2893. Identify yourself as a new volunteer. Set up an appointment to review your documentation form (to be completed by your family doctor, if possible).
3. Proceed to Occupational and Environmental Health located at The Exchange, 270 Farmington Avenue, Building 3 (rear of building), 2nd Floor, Suite 262.
4. Present your Screening/Immunization Documentation form. You are responsible for your update immunizations. Please have your pediatrician or family physician (provider) complete all required vaccines prior to your appointment at the EHS.
5. If a TB Skin test is indicated, it will be administered. When you are given a TB test you must return to Occupational and Environmental Health 48 to 72 hours later for a reading of the test.

***Please note:** Individuals who have not been tested for TB within the last 12 months with a negative reading, will require two testings. This will be discussed with you by Occupational and Environmental Health.*

6. Test for immunity to Measles, Mumps, Rubella (German Measles), and Varicella (Chickenpox) is now required by the UConn Health Center Infection Control Committee and Employee Health policy and procedures due to recent outbreaks of these illnesses in the U.S. and abroad. Make sure your physician or health care provider orders these tests for you and bring the results for your appointment.
7. Once cleared, the Occupational and Environmental Health clinician will mail us a copy of the clearance form.

OCCUPATIONAL MEDICINE/EMPLOYEE HEALTH SERVICE

The Employee Health Service (EHS), housed in the Section of Occupational and Environmental Medicine, provides service to employees, students, and volunteers. It is located at The Exchange, entrance through back of Building 3, 2nd Floor, Suite 262, telephone number 860-679-2893.

The most important function of EHS includes assessment of immunization status prior to volunteer placement. Volunteers are responsible for their immunizations update **and** titers as required by the Infection Control Committee and Employee Health Service policy and procedures.

Other functions include Hepatitis B vaccination for those volunteers with potential for exposure to bloodborne pathogens and tuberculosis screening test for all unless they had a positive test in the past. Hepatitis B vaccines and titer after the 3 dose series is mandated by OSHA when there is potential for exposures to blood or body fluids in the job. Those when required are covered by the UConn Health Center Employee Health Service.

Tuberculosis screening is accomplished through a two step Tuberculin Skin Test (TST). Proof of a negative TST within the past twelve months will be required to waive one of the skin tests. Annual TST is recommended for all employees and volunteers at the Health Center.

Individuals with a positive TST in the past will be required to have a recent radiography of the chest on file and to have a medical evaluation with the Employee Health Medical Director or designee. EHS offers the influenza vaccine to all employees, students, resident physicians, and volunteers in the beginning of the "flu" season.

Please call Volunteer Services if you have questions or concerns. EHS is open during regular working hours from Monday through Friday, from 8 a.m. to 5 p.m. The clinic is closed weekends and major holidays.